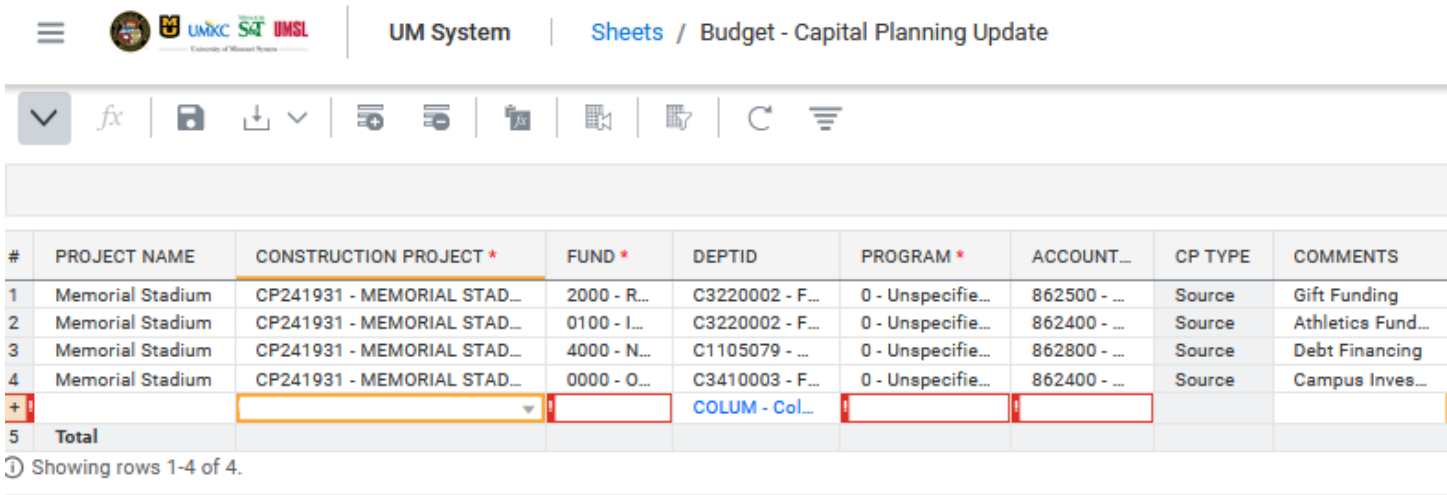


Budget-Capital Planning Update (FY26)

The Capital Planning Update sheet (new for FY26) will allow the MU campus to identify and track funding sources for Capital Projects managed by Campus Facilities Planning, Design and Construction (PD&C.) If you intend to transfer funds to PD&C in FY26 to cover any project expenses, you will need to record that transfer on the new sheet, **'Budget – Capital Planning Update,'** which can be found in Workday with our other Budget sheets.

Using this sheet, the **entity transferring out** will enter their chartfield information (where the funds originate.) The Capital Planning Update sheet will automatically create the other side of the transfer entry (where the funds are going for Campus Facilities.)



#	PROJECT NAME	CONSTRUCTION PROJECT *	FUND *	DEPTID	PROGRAM *	ACCOUNT...	CP TYPE	COMMENTS
1	Memorial Stadium	CP241931 - MEMORIAL STAD...	2000 - R...	C3220002 - F...	0 - Unspecifie...	862500 - ...	Source	Gift Funding
2	Memorial Stadium	CP241931 - MEMORIAL STAD...	0100 - I...	C3220002 - F...	0 - Unspecifie...	862400 - ...	Source	Athletics Fund...
3	Memorial Stadium	CP241931 - MEMORIAL STAD...	4000 - N...	C1105079 - ...	0 - Unspecifie...	862800 - ...	Source	Debt Financing
4	Memorial Stadium	CP241931 - MEMORIAL STAD...	0000 - O...	C3410003 - F...	0 - Unspecifie...	862400 - ...	Source	Campus Inves...
+				COLUM - Col...				
5	Total							

Showing rows 1-4 of 4.

Project Name – Free Text Entry

Construction Project – Project ID assigned to the construction project. (Enter 00 if none assigned.)

Fund, DeptID, Program – Chartfield for the transfer source.

Account – Select transfer account (see table below) based on source of funding. **Do not use other accounts in the dropdown.**

Comments – Provide helpful information for the transfer out.

Amount – Enter as a **negative** amount in the month(s) when the funds will be transferred.

The data entry integration runs every 15 minutes, 24 hours a day. After the transfer has been created and the integration runs, the transfer will appear in the **'Budget – Capital Planning Review'** sheet and in the department's **'FIN Plan Update.'**

Source (Transfer Out) Accounts	Source Fund
862400 – Unrestricted Capital Project Transfer Out	Unrestricted Current and Plant Funds
862500 – Gift – Capital Transfer Out	Restricted Expendable Gift/Endow Income and Restricted Expendable Plant
862600 – Grant – Capital Transfer Out	Restricted Grants and Federal Appropriations and Restricted Expendable Plant
862700 – State Appropriation – Capital Transfer Out	Restricted Expendable Plant
862800 – Debt Funded Capital Transfer Out	Investment In Plant (if debt is issued on reimbursable basis) Restricted Expendable Plant (if debt is issued upfront)